



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), NOVEMBER 12, 2018.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) items for In-Camera.

Ms. Bambridge – Ms. Fallis

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held October 22, 2018 were circulated.

Mr. Bartlette – Ms. Letain

That the Minutes be approved.

Carried.

- b) The Minutes of the Inaugural Board Meeting held November 5, 2018 were circulated.

Ms. Letain – Mr. Montague

That the Minutes be approved.

Carried.

Mr. Murray - Mr. Sumner

That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
 - a) Confidential #1 – Personnel Report was presented.
 - b) The Superintendent/CEO provided information on a Personnel Matter and received Board direction.
 - c) The Secretary-Treasurer provided an update on a Personnel Matter and answered Trustee questions.
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
 - a) The Secretary-Treasurer provided an update on a Property Matter.
 - b) The Secretary-Treasurer provided information on a Property Matter and answered Trustee questions.
- Trustee Inquiries

2.04 Board Operations

- Reports
 - a) Trustee Ross requested Trustee feedback on a Board Operations Matter and received direction from the Board.
 - b) The Superintendent/CEO provided information on a Board Operations Matter and received direction from the Board.
- Trustee Inquiries

Mr. Sumner – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board. (6:58 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:02 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

- a) Mr. Rob Langston, teacher, École secondaire Neelin High School, was recognized for being the recipient of The Royal Canadian Geographical Society's 2018 Geographic Literacy Award for his award-winning work to advance geography teaching in Canada.

Trustee Ross congratulated Mr. Langston on receiving this award and noted that Mr. Langston's innovative teaching methods are showing results. In the Manitoba GIS Skills Competition, Neelin students have won 29 out of 33 medals, including 11 gold medals, since GIS testing was added to the Competition.

Mr. Langston spoke on the growing post-secondary opportunities for students and thanked the Board for their recognition of this work.

Dr. Marc Casavant, Superintendent/CEO, also recognized Mr. Langston for receiving an employee recognition award.

3.02 Communications For Information**3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the November 12, 2018 Report of Senior Administration:

- Presentations
 - Book Donation from Westman Delta DKG – T. Flannery, President, S. Gilleshammer, Vice-President
 - French Language Specialist – E. Eberts
 - Continuous Improvement at Betty Gibson School – B. Aston, K. Hutsal, K. Adams, C. Battersby, C. Watt-Gauthier, T. Sveistrup, H. Perrault
 - Monitoring Report on Continuous Improvement Report 2017-2018 – M. Wilson, Dr. Casavant

Trustees asked questions for clarification.

Ms. Bambridge – Mr. Sumner

That the November 12, 2018 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS**5.01 Reports of Committees****5.02 Delegations and Petitions****5.03 Business Arising**

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) e-bulletin – October 24 2018
- b) Manitoba's Excellence in Education Awards 2018-2019
- c) Call for Workshop Proposals
- d) Detailed Program Fall (November) Event
- e) Local Voices Local Choices

Trustee Ross informed the public that the "Local Voices Local Choices" is an initiative undertaken by Manitoba School Boards Association (MSBA) to collaborate with individual divisions. The Board has reached out to the community for advocacy for local boards, and any information received is to be channeled through MSBA. The Brandon School Division Board of Trustees has taken that initiative and sent out a letter to various community groups. One response has been received so far, which will be forwarded to the MSBA.

Trustee Sumner reminded everyone that the deadline for the Excellence in Education Award nomination deadline is November 30, 2018.

5.04 Public Inquiries (max. 15 minutes)**5.05 Motions**

71/2018 Ms. Fallis – Mr. Bartlette

That the following Committees, Sub-Committees and External Board Representatives for the 2017-2018 school year be and are hereby discharged with thanks:

Education and Community Relations
Finance and Facilities
Personnel and Policy

MSBA Resolutions

Brandon Community Drug & Alcohol Education Coalition
Brandon Urban Aboriginal Peoples' Council
Friends of Education Fund
Job Evaluation Review
Parent/Guardian/Division
Support Personnel Labour Management
Teacher Liaison
Workplace Safety & Health

Joint Division/City Task Force Ad-hoc

Carried.

72/2018 Mr. Montague – Mr. Murray

That the Committees of the Board, effective November 12, 2018, be and are hereby approved as follows:

Education and Community Relations: K. Fallis, D. Kejick, L. Letain,
Alternate – P. Bartlette

Finance and Facilities: P. Bartlette, S. Montague, K. Sumner, Alternate – J. Murray

Personnel and Policy: S. Bambridge, J. Murray, L. Ross, Alternate – L. Letain
Carried.

73/2018 Mr. Sumner – Ms. Letain

That the Ad-Hoc Committee of the Board, effective November 12, 2018 be and is hereby approved as follows:

MSBA Resolutions: J. Murray, L. Ross
Carried.

74/2018 Mr. Murray – Mr. Montague

That the Sub-Committees of the Board, effective November 12, 2018 be and are hereby approved as follows:

Brandon Community Drug and Alcohol Education Coalition: P. Bartlette,
 Alternate – L. Letain

Brandon Urban Aboriginal People's Council: K. Sumner, Alternate – S. Montague

Friends of Education: L. Letain, Alternates – S. Bambridge and L. Ross

Job Evaluation Review: S. Bambridge, L. Ross, Alternate – J. Murray

Parent/Guardian/Division: K. Fallis, D. Kejick, Alternate – S. Bambridge

Support Personnel Labour Management: J. Murray, Alternate – S. Bambridge

Teacher Liaison: S. Bambridge, J. Murray, L. Ross, Alternate – K. Fallis

Workplace Safety and Health: S. Montague, Alternate - K. Sumner
Carried.

Point of Privilege:

Trustee Bartlette stated that he is listed as the Alternate for the Education and Community Relations Committee meetings. He added that he was asked to participate in all the meetings for this Committee this year since Trustees Fallis, Letain and Kejick are new to the Board and he is not.

5.06 Bylaws

Mr. Bartlette

By-Law 8/2018

1st Reading

That By-law 8/2018 being a borrowing by-law in the amount of \$185,300 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School

Project

Earl Oxford Middle School

Grooming Room

Earl Oxford Middle School

One Modular Classroom Unit

Harrison School

Steam Heating System Replacement

Meadows School

Foundation waterproofing

Waverly Park School

Roof Replacement

be now read for the first time.

Carried.

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) Personnel and Policy Committee Meeting – 3:30 p.m., Tuesday, November 20, 2018, Boardroom.
- b) Education and Community Relations Committee Meeting – 1:00 p.m., Wednesday, November 21, 2018, Boardroom
- c) Finance and Facilities Committee and Brandon Chamber of Commerce - Stakeholder Meeting – 12:00 p.m., Thursday, November 22, 2018, Boardroom.
- d) Finance and Facilities Committee Meeting – 1:00 p.m., Thursday, November 22, 2018, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, November 26, 2018, Boardroom.

Mr. Labossiere noted that the Division was just advised that the Finance and Facilities Committee meeting with the Brandon Chamber of Commerce will need to be rescheduled.

Dr. Casavant thanked Ms. Terri Curtis for all the work she did in preparing the Continuous Improvement Plan Report.

Trustee Sumner noted that there is a Finance and Facilities Committee Stakeholder meeting with Employee groups is now scheduled for Monday, November 26 at 4:30 p.m.

7.00 ADJOURNMENT

Mr. Sumner – Mr. Murray

That the Board do now adjourn. (8:27 p.m.)

Carried.

Chairperson

Secretary-Treasurer